


Conditions and procedures of recruitment for CAMK Doctorate Studies

1. The Center's director announces the recruitment for the first year of Doctorate Studies not later than by 15th of April of the given year.
2. The information on the conditions of recruitment is published on the Center's website and in a form of a printed announcement displayed on the information board in the Center's building at least 2 months before interviews and at least 3 months before the commencement of the studies.
A list of potential scientific advisors together with proposed research subjects is posted on the Center's web pages.
3. A candidate is obliged to contact his/her prospective adviser at the Copernicus Center and prepare in writing an agreed work schedule for the first year of studies. The adviser can only be recruited from amongst the full professors or those with a degree of doctor habilitatus. In justified cases a person non employed by the Center can be a supporting adviser.
4. The Recruitment Board is responsible for the recruitment procedure. The Recruitment Board is appointed by the Center's director from amongst the full professors or those with a degree of doctor habilitatus. The Center's deputy director for Science and Studies' supervisor are ex officio the Board members.
5. On the basis of the interview with the candidate and presented documents, the Recruitment Board delivers her decision to the Center's director. One of the purpose of the interview is to assess the candidate knowledge and skills in astrophysics. A date of the interview is given in the recruitment announcement.
 - 5.1. The Recruitment Board may invite the prospective scientific adviser to participate in the interview with the candidate.
6. Candidates are informed on the Board decision in writing by registered mail. Candidates may also be informed by the electronic mail.
7. Candidates may appeal against the recruitment decision to the Center's director within 14 days of receiving the information.
8. The list of accepted candidates is established by the Center's director.
9. Candidates for the Studies are obliged to provide the Center's Secretariat with the following documents:
 1. Doctorate Studies participation request which includes candidate's motivation to study at the Copernicus Center,
 2. curriculum vitae, including information adequately identifying individual,
 3. extract of the index, 
 4. copy of Master/University degree or statement on the status of Master/University degree thesis signed by a student's adviser,
 5. scientific adviser's opinion on hitherto scientific and facultative work.

Applications and supporting documents must be received by the deadline specified in the recruitment announcement.

9a. Holders of foreign diplomas (Master/University degree) are obliged to apply for recognition of their diplomas through the procedure of "nostrification" or for exemption from this procedure. The application should be submitted to a relevant Polish university department (e.g. Faculty of Physics at the Warsaw University) and include the following documents:

1. The original of the candidate's diploma,
2. A certificate confirming that the diploma gives the candidate an access to postgraduate education in the country where the diploma was issued. This should be issued by the relevant Polish consul,
3. Copy of a school certificate (or other certificate) which gave the candidate the right to go through studies leading to Master/University degree,
4. Transcript of Record (passed courses, grades and grading scales at the university),
5. Curriculum vitae in Polish,
6. A statement that the diploma has not been subjected to nostrification at any Polish university.

Documents listed in points 1, 3 and 4 should be translated into Polish and authenticated by the Polish consul.

10. The candidates with a Master/University degree in astronomy or physics are preferred. Those candidates who do not possess the appropriate degree on the day of an interview can be accepted conditionally. It is a prerequisite that the Master/University degree must be obtained by the 1st of October of a given year. Foreign students are obliged to produce the equivalent of Master/University degree.

11. Prior to the interview with the Recruitment Board, the Studies supervisor analyzes provided documents.

12. While scrutinizing a candidate, the Recruitment Board analyzes his/her master studies (average mark, thesis mark and master exam mark), the opinion of hitherto adviser and the prospective doctoral adviser and results of the interview.

13. The Center's director may change the date as presented in point 1.

14. The Center's director, after consultations with the Scientific Council, may agree to admit to the Studies a PhD student from any University or Institute of the Polish Academy of Sciences. The details of the transfer are specified by the Director on a case by case basis.